



VIRGINIA POLYTECHNIC INSTITUTE AND STATE UNIVERSITY

Virginia Cooperative Extension

Knowledge for the Commonwealth



VIRGINIA STATE UNIVERSITY

VIRGINIA BEACH SCHOOLS FEDERAL CREDIT UNION

The Smart Financial Choice

Kids Marketplace/Reality Store Schedule Request Form

Please return to Amy Courtwright acourtwright@vbsfcu.org or Fax: 757-463-2169

School Event Contact: _____

Telephone Number: _____

Email Address: _____

Can You Help with Volunteers*? [] Yes [] No [] Yes, But Need Help

School Name: _____

Event Area: [] Cafeteria [] Library [] Classroom [] Schola [] Other: _____

Participating Grade Level(s) _____ # of Students Expected: _____

Requested Event Date(s): _____ Time(s): _____

Elementary school only:

When do you need the flyers delivered by? _____ # of Flyers needed: _____

Do you want an RSVP Included on the flyer? [] YES [] NO If yes, date: _____

RSVP: Name _____ OR Back to the classroom _____

Will the school provide Refreshments? [] YES [] NO

We recommend sending home at least one week before your event.

Scheduling

Elementary: Math Nights: 6:00p – 7:30p – we need an hour and 15 minutes for the activity.

Elementary Classroom Events: We need at least 90 minutes to complete the activity.

Middle School: We need a full two days (45 minute class), depending on # of students involved.

High School: Required 90 Minute block.

*Number of volunteers needed: 10-12

www.ext.vt.edu

Extension is a joint program of Virginia Tech, Virginia State University, the U.S. Department of Agriculture, and state and local governments.

Virginia Cooperative Extension programs and employment are open to all, regardless of race, color, religion, sex, age, veteran status, national origin, disability, or political affiliation. An equal opportunity/affirmative action employer.